



Australian Government

Department of Education, Employment and Workplace Relations

CHC40108 Certificate IV in Aged Care

Release: 1

CHC40108 Certificate IV in Aged Care

Modification History

Not Applicable

Description

This qualification addresses work primarily in residential facilities within defined organisation guidelines and service plans.

These workers:

- Carry out activities related to maintaining an individual's well being through personal care and/or other activities of living
- May provide services to individuals with complex needs, and/or work with groups of older people Work may include training and support to promote independence and community participation, which may be provided as part of activities and programs in a variety of settings including residential and centre-based programs
- Report to service managers and liaise with professionals and other service providers
- May be required to supervise and/or coordinate a limited number of other workers.

Occupational titles may include:

- Accommodation support worker
- Assistant hostel supervisor
- Care supervisor
- Care team leader
- Day activity worker
- Hostel supervisor
- Personal care worker
- Program coordinator - social programs
- Residential care worker
- Support worker

Pathways Information

Not Applicable

Licensing/Regulatory Information

Not Applicable

Entry Requirements

Entry requirements

To gain entry into *CHC40108 Certificate IV in Aged Care* a candidate must be recognised as competent, through a recognised training program or recognition process, against the following core units from *CHC30208 Certificate III in Aged Care* (or equivalent):

CHCAC318B Work effectively with older people

CHCAC319A Provide support to people living with dementia

CHCCS411B Work effectively in the community sector

CHCICS303A Support individual health and emotional well being

CHCPA301B Deliver care services using a palliative approach

HLTAP301B Recognise healthy body systems in a health care context

Employability Skills Summary

Refer to the Topic: Introduction to the Employability Skills Qualification Summaries

Packaging Rules

PACKAGING RULES

15 units are required for award of this qualification including:

- 10 core units
- 5 elective units

A wide range of elective units is available, including:

- Group A OHS electives, of which one must be selected for this qualification
- Group B electives which are recommended for culturally aware and respectful practice
- Other relevant electives as listed below
- Units of competency to address workplace requirements and packaged at the level of this qualification or higher in Community Services and/or Health Training Packages
- Where appropriate, to address workplace requirements, up to 3 units of competency packaged at the level of this qualification or higher in other relevant Training Packages or accredited courses where the details of those courses are available on the NTIS or other public listing

Core units

CHCAC412A Provide services to older people with complex needs (Note pre-requisite CHCAC318B)

CHCAC416A Facilitate support responsive to the specific nature of dementia

CHCAC417A Implement interventions with older people at risk of falls

CHCAD401D Advocate for clients

CHCCS400B Work within a relevant legal and ethical framework

CHCICS401A Facilitate support for personal care needs

CHCICS402A Facilitate individualised plans
CHCINF403D Coordinate information systems
CHCNET404A Facilitate links with other services
CHCORG406B Supervise work

Group A OHS electives - one unit must be selected for this qualification

One of the following OHS units **must** be selected for for this qualification.

HLTOHS300B Contribute to OHS processes
CHCOHS312B Follow safety procedures for direct care work

The importance of culturally aware and respectful practice

All workers undertaking work in the aged care sector need foundation knowledge to inform their work with Aboriginal and/or Torres Strait Islander clients and co-workers and with clients and co-workers from culturally and linguistically diverse backgrounds. This foundation must be provided and assessed as part of a holistic approach to delivery and assessment of this qualification. Specific guidelines for assessment of this aspect of competency are provided in the Assessment Guidelines for the Community Services Training Package.

Group B electives - recommended for culturally aware and respectful practice

Where work involves a specific focus on Aboriginal and/or Torres Strait Islander and/or culturally diverse clients or communities, one or both of the following electives is recommended:

HLTHIR403C Work effectively with culturally diverse clients and co-workers
HLTHIR404D Work effectively with Aboriginal and/or Torres Strait Islander people

Other relevant electives

Electives are to be selected in line with specified Packaging Rules. The following grouping of relevant electives is provided to facilitate selection and does not necessarily reflect workplace requirements. Electives may be selected from one or more groups. Employers may specify that certain electives are required to address specific workplace needs.

Client support

CHCAC410A Collect technical data to support client health care plan (Note pre-requisite HLTAP301B)
CHCCM404A Undertake case management for clients with complex needs
CHCCOM403A Use targeted communication skills to build relationships
CHCCS417A Provide support and care relating to suicide bereavement
CHCCS422A Respond holistically to client issues and refer appropriately
CHCCS426A Provide support and care relating to loss and grief
CHCICS403A Conduct individual assessment
CHCICS404A Plan and provide advanced behaviour support
CHCICS405A Facilitate groups for individual outcomes
CHCICS406A Support client self management
CHCICS407A Support positive lifestyle
CHCICS408A Provide support to people with chronic disease
CHCICS409A Recognise and respond to suspected abuse of vulnerable people
CHCICS410A Support relationships with carers and families
CHCLLN403A Identify clients with language, literacy and numeracy needs and respond effectively
CHCPA402B Plan for and provide care services using a palliative approach

HLTAP401B Confirm physical health status

Medication and health professional support

CHCCS305B Assist clients with medication (Note pre-requisite HLTAP301B)

CHCCS424A Administer and monitor medications (Note pre-requisites CHCCS305B, HLTAP301B)

CHCCS425A Support health professional

HLTFA301C Apply first aid

HLTFA402C Apply advanced first aid (Note pre-requisite HLTFA301C)

Working with people with disabilities

CHCDIS301B Work effectively with people with a disability

CHCDIS313A Support people with disabilities who are ageing

CHCDIS405A Facilitate skills development and maintenance

CHCDIS409A Provide services to people with disabilities with complex needs

CHCDIS410A Facilitate community participation and inclusion

CHCDIS411A Communicate using augmentative and alternative communication strategies

Working with people with mental health issues

CHCMH402A Apply understanding of mental health issues and recovery processes

CHCMH411A Work with people with mental health issues

Working with people with alcohol and other drug issues

CHCAOD402B Work effectively in the alcohol and other drugs sector

Leisure and health

CHCRH401B Work effectively in the leisure and health industry

CHCRH402A Undertake leisure and health programming

CHCRH404A Plan, implement and monitor leisure and health programs

Information and technology

BSBINM201A Process and maintain workplace information

BSBWOR204A Use business technology

CHCINF408C Comply with information requirements of the aged care and community care sectors

CHCINF505C Meet statutory and organisation information requirements

Team coordination and supervision

BSBMGT401A Show leadership in the workplace

BSBWOR401A Establish effective workplace relationships

CHCCOM403A Use targeted communication skills to build relationships

CHCCS427A Facilitate adult learning and development

CHCCS513B Maintain an effective community sector work environment

CHCORG423B Maintain quality service delivery

TAEDEL301A Provide work skill instruction

Organisational support

CHCADMIN403D Undertake administrative work

CHCNET301D Participate in networks

Outreach work

CHCCH427A Work effectively with people experiencing or at risk of homelessness

CHCCH522A Undertake outreach work

Oral health

CHCOHC303A Use basic oral health screening tools

CHCOHC401A Inform and encourage clients and groups to understand and achieve good oral health

<u>CHCOHC402A</u>	<u>Support and encourage clients and groups to learn practical aspects of oral health care</u>
<u>CHCOHC404A</u>	<u>Recognise and respond to signs and symptoms that may indicate oral health issues</u>
<u>CHCOHC406A</u>	<u>Provide or assist with oral hygiene</u>
<u>CHCOHC407A</u>	<u>Apply and manage use of basic oral health products</u>

Unit Grid

BSBINM201A Process and maintain workplace information
 BSBMGT401A Show leadership in the workplace
 BSBWOR204A Use business technology
 BSBWOR401A Establish effective workplace relationships
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 CHCAC416A Facilitate support responsive to the specific nature of dementia
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 CHCAD401D Advocate for clients
 CHCADMIN403D Undertake administrative work
 CHCAOD402B Work effectively in the alcohol and other drugs sector
 CHCCH427A Work effectively with people experiencing or at risk of homelessness
 CHCCH522A Undertake outreach work
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 CHCCOM403A Use targeted communication skills to build relationships
 CHCCS305B Assist clients with medication
 CHCCS400B Work within a relevant legal and ethical framework
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 CHCCS422A Respond holistically to client issues and refer appropriately
 CHCCS424A Administer and monitor medications
 CHCCS425A Support health professional
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CHCOHC407A Apply and manage use of basic oral health products
CHCOHS312B Follow safety procedures for direct care work
CHCORG406B Supervise work
CHCORG423B Maintain quality service delivery
CHCPA402B Plan for and provide care services using a palliative approach
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